

Commander (Retd) M Shamim Akhtar TI(M) PN

Education	MSc.(Mathematics)	Bahauddin Zakariya University, Multan	1985-87
	MBA	Bahria University Karachi	2010-12
Professional Training	<ul style="list-style-type: none">✓ Management for Educational Leaders✓ PN Staff Course✓ Team Building based on Human Factors✓ Quality Management System & Internal Quality Auditing for ISO 9001:2000✓ KAIZEN: Tools for Continuous Improvement✓ Human Resource Management Course✓ Maximizing HR Potential for Organizational Effectiveness		
Experience	25 years Commissioned service in the field of Teaching, Educational Management , Training & Development, Human and financial Resource Management, Leadership, and Project Management .		

Professional Highlights	<p><u>Appointments/Experiences/Assignments</u></p> <ul style="list-style-type: none">• Principal Khanewal Public School and College Khanewal <p>The college is a prominent education institution of Southern Punjab established in 1987 imparting education from Nursery to O/A Levels and FSc. The college is housed in a purpose built elegant building speared over 400 Kanals of Land. The college has three separate wings; Junior, boys and Girls.</p> <ul style="list-style-type: none">• Principal Pakistan Steel Cadet College <p>The Cadet College is a prestigious residential education institution established in 1982. The college is custodian of military norms and traditions, providing high standard of education and per military training to students with a view to developing their character and personality based on sound human values.</p> <ul style="list-style-type: none">• Deputy Director-Examinations Bahria University Karachi Campus <p>After the retirement from the 24 years commissioned service in the Education Branch of Pakistan Navy, joined Bahria University Karachi campus as Deputy Director Examinations.</p> <ul style="list-style-type: none">• Secretary Pakistan Navy Educational Trust (For 3 Years) <p>Pakistan Navy Educational Trust is the oldest educational setup established by the Pakistan Navy in 1969. Presently, 5 Bahria Model Schools and Colleges are functioning under the aegis of PNET, wherein about 800 faculty members are providing quality education to 15000 students ranging from Montessori to Intermediate level. The annual budget of the Trust is</p>
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about Rs. 150 M. The functioning of the PNET is being supervised by a Board of Governors. In recognition to the efforts, Chief of the Naval Staff awarded a Letter of Commendation on 14 Aug 2010,

On this appointment, responsible for the following:

- Management of Trust affairs, BoG meeting etc
- Management of Schools & College
- Implementation of contemporary pedagogical practices
- Teachers Training
- Human Resource Management of Academic & Non-Academic Staff
- Liaison with Education Deptt/ Educational Boards and Financial institutions.
- Chief Financial Officer of the Trust
- In-charge of all legal matters of the Trust
- Supervisor of repair, maintenance, renovation and expansion of Infrastructure

- **Director of Studies at PNS KARSAZ (For 3 years)**

PNS KARSAZ is the oldest technical training unit of Pakistan Navy which was established soon after emergence of Pakistan. At PNS KARSAZ, appointed as Director of Studies (HoD) wherein had to supervise and to monitor the performance of 30 officers. The Central Examination Department of the institution was also functioning under me. This unit is affiliated with Sindh Board of Technical Education (SBTE) and conducts classes of technical training.

- **Senior Staff Officer (Edu & Trg) at HQ Coastal Command (For 3 years)**

To oversee educational and training matters of naval establishments located on entire coastal area of Makran and units in Creek area. Due to this responsibility, had an opportunity to interact with Educational departments of both Sindh as well as Baluchistan governments.

- **Pakistan Marine Academy (For 2 years)**

PMA functions under aegis of Ministry of Ports & Shipping and is affiliated with Karachi University and NED University. At PMA, was entrusted with responsibility of Officer-in-charge Examinations besides Recruitment and Selection Officer. Streamlined and automated the Examination Cell and Recruitment office. In recognition to this landmark achievement, Director General Ports & Shipping awarded a letter of Commendation on 21 April 2005. At PMA carried out following duties:

- Controller of Examinations
- Training Coordination Officer
- Recruitment and Selection Officer
- Instructor Mathematics
- Divisional Officer (HR Manager)

- **Staff Officer Recruitment at Naval Headquarters Islamabad (For 3 years)**

Recruitment Directorate Naval Headquarters Islamabad is a central place which control the 13 Naval Recruitment and Selection Centres spread all over the Pakistan and is responsible to select cadets and sailors for the Navy from all over Pakistan. To ensure optimum efficiency of the department, introduced on day testing for the selection of cadets and sailors. In this assignment have also an opportunity to closely work with ISSB and to see GHQ and Air Headquarters cadets selection. In recognition to efforts, on 23 March 2003, was awarded Tamgha-e-Imtiaz Military TI(M).

- **Staff Officer Public Relation at Naval Headquarters Islamabad(For 1 year)**

As Public Relation Officer (PRO) Islamabad was the official spokesperson of Pakistan Navy. In this assignment coordinated with electronic and print media on the behalf of Pakistan Navy. During this tenure was also the editor of official monthly magazine, 'Navy NEWS'.

- **Pakistan Naval Academy, Karachi (For 4 years)**

Pakistan Naval Academy (PNA) a premium training institute of Pakistan Navy is affiliated with National University of Science and Technology (NUST). PNA conducts degree classes and currently BS/MIS classes are also being held at this premium institution. At PNA, taught Mathematics to degree classes in addition to Leadership. At PNA carried out following duties:

- Controller of Examinations
- Head of Department of Sciences
- Training Coordination Officer

- **PN Junior Cadet College ,Karachi (For 5 years)**

This college was affiliated with Karachi Board, used to nurture and groom cadets and to transform them into leaders of tomorrow. In this nursery of budding officers, performed following duties:

- Controller of Examinations
- Instructor Mathematics
- Divisional Officer (HR Manager)